

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON**

February 13, 2012

The Board of Trustees met on Monday, February 13, 2012 at the Village Hall, 100 East Shore Road, Great Neck, New York.

Present: Mayor Robert Stern, Deputy Mayor Steven Weinberg, Trustee Robert Klein, Trustee Gary Noren and Trustee James Sharkey.

Absent: The Mayor opened the meeting at 7:30 p.m.

Adoption of Minutes

RESOLUTION 12-07

Upon motion of Trustee Klein, seconded by Trustee Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED that the minutes of the Board of Trustees meeting held on January 9, 2012 are hereby approved and accepted as presented.

Vigilant Fire Contract

The Mayor opened the public hearing on the proposed Vigilant Fire Contract for 2012. After a few comments from the public, which were addressed by the Board, the Mayor closed the public hearing.

RESOLUTION 12-08

Upon motion of Trustee Sharkey, seconded by Trustee Klein and unanimously approved, the following resolution was adopted:

RESOLVED, that the Vigilant Fire Protection and Ambulance Service contract for 2012 is hereby approved, and the Mayor is authorized to execute and deliver the Vigilant Fire Protection and Ambulance Service Contract for 2012 for and on behalf of the Village.

Bids for F-350 Pick-up Truck

RESOLUTION 12-09

After reviewing the bids received from the advertised bid for the F-350 Truck from Tower Ford and Garden City Jeep Chrysler Dodge opened on January 25th 2012 at 10:00 AM, and upon motion of Trustee Klein and seconded by Trustee Noren and unanimously approved the following resolution was adopted:

RESOLVED, that the Board accepts the bid of the lowest responsible bidder Tower Ford in the amount of \$31,372.00 for a Ford F350 Regular Cab 4x4 Diesel Engine Pickup with a Western 71/2 foot Ultramouont Pro snow plow. The Village Administrator is authorized to issue a purchase order to Tower Ford for the vehicle as described in the bid documents.

And it is further RESOLVED to sell as surplus for the sum of \$14,000 to Fagan's Towing Service the 2004 F-350 currently owned by village instead of accepting the trade-in value of \$13,500 offered by Tower Ford (and lower trade-in values offered by other bidders).

Village Election and Election Inspectors

RESOLUTION 12-10

Upon Motion of Deputy Mayor Weinberg, seconded by Trustee Sharkey and unanimously approved the following resolutions were adopted:

RESOLVED, that the polling place for the Village election to be held on March 20, 2012 shall be the Village Hall, 100 East Shore Road, Great Neck, New York:

RESOLVED, that the hours of said Village election shall be from noon to 9:00 pm inclusive;

WHEREAS, pursuant to the Election Law, the Board of Trustees is required at least 40 days prior to the Village elect to appoint an even number of inspectors of elections and fix their compensation and designate one of them as Chair,

NOW, THEREFORE, BE IT RESOLVED, that the following persons are hereby designated and appointed inspectors of election, and they shall meet on March 20, 2012, between the hours of 12:00 noon and 9:00 pm, inclusive, at the place designated for such Village election, for the purpose of such Village election:

Paul Simon – 5 Clent Road, Great Neck 11021 Republican

Joyce Gray – 61 Pond Hill Road, Great Neck 11021 Democrat

Alternates to serve as inspectors for their party in the event that one of the above-named from their party cannot serve:

Marion Daniels – 195 S. Middleneck Rd. Apt. 3G, Great Neck, NY - Democrat

Hayel Shaban – 83 Old Mill Road, Great Neck, NY - Republican

AND IT IS FURTHER RESOLVED, that Paul Simon be, and hereby is, designated to act as Chair of said Inspectors of Election, and it is further

RESOLVED, that the compensation for each of the aforesaid Inspectors of Election shall be \$99.00 for each day that said inspectors are required to serve.

Plastic Salt/Sand Spreader

Superintendent of Public Works William Mazurkiewicz discussed with the Board the quotations he has solicited for the purchase of Plastic Salt/Sand spreaders to be mounted on the trucks instead of the metal ones currently in need of replacement. Upon motion of Trustee Klein, seconded by Trustee Sharkey and unanimously approved the following resolution was adopted:

RESOLUTION 12-11

RESOLVED, to authorize the purchase of a new Snow-Ex Salt Spreader Model SP-8500 2 Cu.Yd. capacity for the unit price of \$6,800.00 from Vasso Systems, Inc. The Village Administrator is authorized to issue a Purchase Order to that dealer in that amount, subject to compliance with the Village Procurement Policy, as amended per Resolution 12-13.

Adoption of State Law L.212,c.603 Public Hearings & Documents

RESOLUTION 12-12

Upon motion of Deputy Mayor Weinberg, seconded by Trustee Sharkey and unanimously approved the following resolution was adopted:

WHEREAS, effective February 2, 2012, the State Legislature and Governor have enacted L. 2012, c. 603, to require that certain documents be available at or before a public meeting of a public body at which such documents are scheduled to be discussed; and

WHEREAS, the said legislation contains various exclusions and limitations, to be determined in the discretion of the Board of Trustees; and

WHEREAS, in order to fulfill the requirements of the said legislation, the Board of Trustees hereby determines and enacts this policy for compliance with such legislation by all agencies and departments of the Village;

NOW, THEREFORE, BE IT

RESOLVED, as follows:

1. All public records other than proposed resolutions, laws, rules, regulations, policies or amendments thereto, which are available to the public pursuant to Article 6 of the Public Officers Law and which are scheduled to be the subject of discussion by any public body of the Village in an open meeting public session of such body, shall be made available to any person requesting such record for inspection and/or copying, provided that
 - a. Such record is requested by such person by written request to the Presiding Officer or Clerk of such body at least two business days prior to the public meeting; and
 - b. All copying fees for such record(s) are paid prior to delivery of any such copies;
 - c. This policy shall not require the copying or inspection of any record which is exempt or may be withheld from inspection and/or copying pursuant to Article 6 of the Public Officers Law
2. All proposed resolutions, laws, rules, regulations, policies or amendments thereto scheduled to be the subject of discussion by a public body of the Village during an open meeting in public session shall be made available to any person requesting such document for inspection and/or copying, subject to the following conditions:
 - a. Except with respect to any proposed local law or resolution which is the subject of a scheduled public hearing, each such document is requested by such person by written request to the Presiding Officer or Clerk of such body at least two business days prior to the public meeting;
 - b. Copies of any proposed local law or resolution which is the subject of a scheduled public hearing shall be available at the hearing, in reasonable quantities as determined by the Village Administrator, without any requirement for a prior request;
 - c. All copying fees for such record(s) are paid prior to delivery of any such copies;
3. The Village Clerk shall determine which of the records and documents described in paragraphs 1 and 2 above should be provided on the Village website in advance of any public meeting at which such document is to be discussed. With respect to any records or document so made available on the Village website, the provisions of paragraphs 1 and 2 shall not apply, and it shall be discretionary with the Clerk or Presiding Officer of each public body whether to make additional copies of such records or documents available at any public meeting.
4. This policy shall not affect the Village's procedures for compliance with Article 6 of the Open Meetings Law, nor expand, qualify, or limit the right to inspect and/or copy any record or document as provided in such Article.
5. The Board of Trustees hereby finds and determines that provision of copies of records and/or documents at public meetings other than as provided in this policy is not practicable, in that doing so would require the expenditure of excessive amounts of time by Village personnel for such purposes, divert them from the performance of their regular and customary duties for the Village, and also require the Village to incur expenses to implement the requirements of Public Officers Law §103 which the Village is not required by such statute to incur.

Up-Date Procurement Policy Village of Thomaston

RESOLUTION 12-13

Upon motion of Mayor Stern, seconded by Trustee Klein and unanimously approved, the following resolution was adopted:

RESOLVED, that in accordance with current New York State Law, competitive bidding is required for purchases over \$25,000 and public works projects over \$35,000. The Village Administrator is directed to up-date the Procurement Policy to conform to these new limits.

Vouchers

RESOLUTION 12-14

Upon motion of Deputy Mayor Weinberg, seconded by Trustee Noren and unanimously approved, the following resolution was adopted:

RESOLVED, that the vouchers in the aggregate amount of \$ 57,517.27 (constituting the vouchers itemized in the report dated Monday February 13, 2012) are hereby approved for payment, all allocated to the General Fund.

Other Business

Judith Brook, a resident of 21 Shadow Lane, asked the Board if the Colonial Road Bridge was to have a pedestrian walkway and inquired if the bridge could be moved from its current configuration. Mayor Stern said that the walkway had been addressed with the railroad, and suggested that she attend the next public meeting that the railroad will hold on the environmental impact study. He informed her that when the Village receives notification of the meeting, the Village will pass the information on to her.

At 8:15, there being no further business a motion to adjourn was made by Trustee Klein, seconded by Deputy Mayor Weinberg and unanimously approved.

Respectfully submitted,

Barbara J. Daniels

Village Administrator