

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON
APRIL 13, 2015**

The Board of Trustees met on Monday, April 13, 2015 at the Village Hall, 100 East Shore Road, Great Neck, New York at 7:35 p.m.

Present: Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee Gary Noren, Trustee To-on Pang and Trustee Jill Monoson

Absent:

The Mayor opened the meeting at 7:35 p.m.

ELECTION:

The Village Clerk read the canvass of election of March 18, 2015, as follows:

Steven Weinberg, Mayor	26 Votes
Gary Noren, Trustee	25 Votes
Jill Monoson, Trustee	22 Votes

Each duly elected candidate had already been sworn in and signed the oath of office.

APPROVAL OF MINUTES:

RESOLUTION 15- 13

Upon motion of Trustee Noren, seconded by Deputy Mayor Sharkey and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meetings held on March 9, 2015 are hereby approved and accepted as presented.

OTHER APPOINTMENTS

DEPUTY MAYOR:

The Mayor appointed James Sharkey as Deputy Mayor

APPOINTMENTS REQUIRING BOARD APPROVAL:

Commissioner of Public Works	Steven Weinberg
Commissioner of Administration	James Sharkey
Commissioner of Cable Television, Representative to the Cable Commission and Director of Public Access Television	Robert Schaufeld
Emergency Coordinator	Gary Noren
Commissioner of Planning and Development	Steven Weinberg
Commissioner-At-Large	Larry Greengrass
Building Commission	Steven Weinberg, To-on Pang James Sharkey (alternate)
Building Inspector	Joseph J. Chearmonte, RA
Village Historian	Leila Mattson
Chair of the Design Review Board (1 yr.)	Larry Levy
Member of the Design Review Board (1 yr.)	Robert Schaufeld
Member of the Design Review Board (1 yr.)	Ruchira Madan
Member of the Design Review Board (1 yr.)	Toby Noren
Member of the Design Review Board (1 yr.)	Glenn Wilson
Chairman of the Landmarks Preservation Commission (1 yr.)	Arthur Lesser
Vice Chair of the Landmarks Preservation Commission (1 yr.)	Leila Mattson
Member of the Landmarks Preservation Commission (1 yr.)	Monique Ono Lee Joel Friedman
Chair of the Tree Board (1 yr.)	Ruth Rosenstein
Member of the Tree Board (1 yr.)	Jill S. Monoson
Registrar of Vital Statistics	North Hempstead Town Clerk
Zoning Board of Appeals (5-year term)	John Pschenica
Member Ethics Board (1 yr.)	Karen Weisberg
Member Ethics Board (1 yr.)	Larry Levy
Member Ethics Board (1 yr.)	Burton Weston
Member Ethics Board (1 yr.)	Larry Greengrass

RESOLUTION 15-14

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey and unanimously approved, it was

RESOLVED, that all the appointments indicated above are hereby approved.

RETAINING OF VILLAGE ATTORNEY AND SPECIAL COUNSEL:

The Mayor appointed A. Thomas Levin as Village Attorney.

RESOLUTION 15-15

On motion of Trustee Monoson, seconded by Mayor Weinberg the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees of the Village of Thomaston hereby approves the Mayor's appointment of A. THOMAS LEVIN, as Village Attorney for the official year 2015-2016, to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney for those legal services for which the Village is required to retain or appoint a Village Attorney shall be \$290 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly, and it is further

RESOLVED, that the Board of Trustees hereby retains MEYER, SUOZZI, ENGLISH & KLEIN, P.C. as special counsel to the Village for legal services other than those provided by the Village Attorney during the official year 2015-2016, on a non-exclusive basis, the services of such special counsel to be compensated at the rate of \$290 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

FIRE INSPECTOR:

The Mayor appointed Rene Guerrero as Village Fire Inspector.

RESOLUTION 15-16

On motion of Mayor Weinberg, seconded by Trustee Noren, and unanimously approved, it was

RESOLVED that the Board of Trustees approves the appointment of Rene Guerrero as Village Fire Inspector for the official year 2015-2016 to serve at the pleasure of the Mayor, at a rate of \$20 per hour.

RESOLUTION CONCERNING THE SCHEDULE OF MEETINGS:

RESOLUTION 15-17

On motion of Mayor Weinberg seconded by Trustee Monoson, the following resolutions were unanimously adopted:

RESOLVED that the Board of Trustees designates the second Monday in each month at 7:30 p.m. in the Village Hall, 100 East Shore Road, Great Neck, as the time and place for the regular meetings of the Board of Trustees. The annual organizational meeting shall be held on the second Monday in April or on such other date in April as the Board of Trustees may determine in accordance with applicable law. The Clerk is directed to advise the news media of this

schedule, and to post notice of each meeting, as required under the Open Meetings Law. For special meetings, notice will be provided to the extent required by law.

And it is further

RESOLVED that the Board notes that the first regular meeting in October falls on a legal holiday and so hereby changes the October 12TH meeting to October 19TH

RESOLUTION REGARDING AUDITOR:

Mayor Weinberg made the following appointment subject to approval of the Board of Trustees.

Skinnon and Faber C.P.A., P.C.

Auditor for the Village

RESOLUTION 15-18

On motion of Deputy Mayor Sharkey, seconded by Trustee Pang and unanimously approved it was

RESOLVED, that the Board of Trustees approves the Mayor's appointment of Skinnon and Faber C.P.A., P.C as Auditor for the Village for the official year 2015-2016, to serve at the pleasure of the Mayor, and it was further

RESOLVED that he is to be compensated at the rate of no more than \$7,400.00 per year to include the annual Village audit and filing with the NYS Comptroller of the audit as required by law; plus an addition reasonable fee for the conversion of the GASB3.

OFFICIAL BANKS:

RESOLUTION 15-19

On motion of Mayor Weinberg, seconded by Trustee Monoson and unanimously approved, it was

RESOLVED to designate the following depositories for Village funds (which depositories may be changed from time to time by resolution of the Board):

Capitol One Bank

Maximum Deposit \$5,000,000

HSBC

Maximum Deposit \$2,500,000

Bank of America

Maximum Deposit \$5,000,000;

provided that each of such depositories holding funds in excess of \$100,000 pledges securities to the Village as collateral pursuant to a collateral agreement in accordance with provisions of the General Municipal Law, and it was further

RESOLVED that all instruments shall be signed by any two of the following: the Mayor, the Village Administrator or the Deputy Mayor.

MILEAGE ALLOWANCE - OFFICIAL NEWSPAPER POLICIES, ETC.:

RESOLUTION 15-20

On motion of Trustee Pang, seconded by Trustee Noren and unanimously approved, it was

RESOLVED, that the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village, and it is further

RESOLVED that for the 2015-2016 official year, the Board of Trustees sets the mileage reimbursement rate at 55.5 cents per mile.

RESOLVED that the Board of Trustees designates The Great Neck News as the official newspaper of the Village.

RESOLVED that the Purchasing Policy originally adopted October 29, 1991 and as amended, is readopted.

RESOLVED that the investment policy, as updated to reflect current depositories, is readopted.

RESOLVED that the Emergency Preparedness Plan, updated in regard to the Village personnel, is readopted.

RESOLVED, that notwithstanding the foregoing, and pursuant to Village Law §5-524(5), the following claims may be paid without prior audit and approval by the Board of Trustees:

- (a) fixed salaries;
- (b) debt service;
- (c) amounts becoming due upon lawful contracts for periods exceeding one year;
- (d) compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year;

provided, however, that with respect to items (a) and (d) in this paragraph, no such payment shall be made unless the payroll or other claim for compensation for personal services rendered to the Village by any person other than an elective Village officer shall be certified by the Village officer or employee having direct supervision of the claimant to the effect that such services were actually performed by the person or persons mentioned therein; and it is further

RESOLVED, that notwithstanding the foregoing and pursuant to Village Law §5-524(6), the following claims may be paid in advance of audit and approval of the Board of Trustees, provided such claims are presented for audit and approval at the next regular meeting of the Board of Trustees:

- (a) public utility services;
- (b) postage;
- (c) freight and express charges;
- (d) charges for expenses incurred with the approval of the Board of Trustees where there is a discount for timely payment and audit of such claims is not feasible prior to the date for such discounted payment; and it is further

RESOLVED, that the policy established by this resolution shall be reviewed at each ensuing organizational meeting of the Board of Trustees, and shall remain in effect until amended by resolution of the Board of Trustees at any duly convened meeting of the Board of Trustees.

VOUCHERS

RESOLUTION 15-21

Upon motion of Trustee Noren, by seconded by Trustee Monoson and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$80,692.24 (as itemized on the Abstract of Vouchers dated Monday April 13,2015), are hereby approved for payment, all allocated to the General Fund.

Additional Paid Sick Leave

David Distilli, an employee of the Department of Public Works requested ten additional sick days for use to recover from surgery on a non- work related injury as allowed for in the Employee Manual under Extended Medical Leave. . The Board granted the request for 10 paid sick days on a one time only request.

Bid 2015-2 Ford F250 & 2015 Ford Explorer

RESOLUTION 15-21

After reviewing the bid received from the advertised bid for the two above mentioned vehicles from Tower Ford opened on April 9, 2015 at 11:00 AM and upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey and unanimously approved the following resolution was adopted:

RESOLVED, that the Board accepts the bid of the lowest responsible bidder Tower Ford in the amount of \$40,789 for the 2015 Ford Explorer and Ford F250 Truck. The Village Administrator is authorized to issue a purchase order to Tower Ford for the vehicles as described in the bid documents.

And it is further RESOLVED to sell as surplus or trade –in the 2013 Ford F350 and the 2008Ford Escape currently owned by the village whichever is the greater value for the village.

2015 Road Re-Surfacing Bid

The Board directed the Village Administrator to prepare and issue the Road Re-Surfacing Bid for 2015 having accepted the Superintendents of Public Works street recommendations. Bid to be returned for opening in May 2015 and work to be commenced, if possible in June 2015.

LIRR Colonial Bridge Replacement

Trustee Noren expressed his concern over the railroad's removal of all of the trees along Grace Avenue and requested a meeting with Hector Garcia of the LIRR to discuss the re-landscaping and erecting of sound barrier or sound deadening materials. Details will be coordinated with Mr. Garcia of the LIRR.

ADJOURNMENT

At 8:25 p.m., there being no further business, the motion to adjourn was made by Mayor Weinberg, seconded by Trustee Pang and unanimously approved.

Respectfully Submitted

Barbara J. Daniels

Village Administrator