MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF THOMASTON October 17, 2016

The Board of Trustees met on Monday, October 17, 2016 at the Village Hall, 100 East Shore Road, Great Neck, New York at 7:30 pm.

Present: Mayor Steven Weinberg, Deputy Mayor James Sharkey and Trustee To-on Pang

Absent: Trustee Jill Monoson and Trustee Gary Noren

The Mayor opened the meeting at 7:35 p.m.

Adoption of Minutes

RESOLUTION 16-65

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Pang, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meeting held on September 12, 2016 are hereby approved and accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

Public Hearing on Bill T2-16

Mayor Weinberg opened the public hearing on Bill T2-16 (Attachment A), a local law to amend the Code of the Village of Thomaston to provide incentive zoning in the OB District.

Steven Limmer, Esq., Ron Zakary, RA, Robert Eschbacher, PE, Michael Rosano, ASLA, and Mike Rant, PE all appeared, on behalf of Tower Ford, in support of Bill T2-16.

As the Nassau County Planning Commission had not made a recommendation on this action, the public hearing was continued to November 15, 2016 at 7:30 p.m.

Bid 2016-03 – Residential and Building Sanitation Collection

Bids for residential and building sanitation collection were opened on Thursday, September 29, 2016 at 11:00 AM. . The bid results were as follows:

Bidder	Year 1	Year 2	Year 3	Total
Meadow Carting	\$327,820	\$339,000	349,200	\$1,016,020
Corp.	. ,		*	
Dejana Industries,	\$381,804	\$393,258	\$405.056	\$1,180,118
Inc.	\$501,004	\$575,258	Φ+05,050	\$1,100,110
Winters Bros.				
Hauling of Long	\$540,000	\$565,000	\$594,000	\$1,699,000
Island, Inc.				

RESOLUTION 16-66

Upon motion of Trustee Pang, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board accepts the bid of the lowest responsible bidder, Meadow Carting Corp. for a three year contract in the amount of \$327,820.00 for year one (1), \$339,000.00 for year two (2), and \$349,200.00 for year three (3), and it is further

RESOLVED, that the Mayor is authorized to sign the agreement with Meadow Carting Corp. to furnish all labor and equipment to perform the operation of residential garbage collection in the Village of Thomaston.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

Bid 2016-04 – HVAC replacement at Village Hall

Bids for the replacement of the HVAC system at the Village Hall were opened on Monday, October 17, 2016 at 10:00 AM. There were five (5) bids. The bid results were as follows:

Bidder	Amount
Pyramid Air Conditioning	\$20,415
Temp-Art Mechanical Inc.	Bid rejected – bid package incomplete
Air Ideal	\$26,500
Meyer Mechanical Services, Inc.	\$26,850
Pam Air Services	\$43,970

The bids varied with respect to the manufacturer of the equipment, warranties and energy efficiency. Methods of installation of the heating equipment varied, with some bidders indicating that the ceiling inside the Village Hall would need to be opened to allow for removal of the old equipment and installation of the new equipment, the costs of which were excluded from the bid price.

Upon consideration, the Board determined that Air Ideal was the lowest responsible bidder for the following reasons: (i) The proposed HVAC equipment, manufactured by York/Johnson Controls has the longest warranty among the various manufacturers included in all proposals considered (ii) the proposed removal of the existing equipment and installation of the new equipment does not entail opening the ceiling inside the Village Hall.

RESOLUTION 16-67

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board accepts the bid from Air Ideal Incorporated, in the amount of \$26,500, and it is further

RESOLVED, that the Mayor is authorized to sign the proposal and schedule the work with Air Ideal Incorporated.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

New Capital Reserve Fund

The Board discussed the establishment of a new Capital Reserve Fund (Capital Reserve Fund #3) for improvements at the Village Hall. The Village currently has a Capital Reserve Fund (Capital Reserve Fund #2) which was established in 2011 for specific capital projects which have since been completed. The remaining unexpended balance from Capital Reserve Fund #2 will be transferred to the new Capital Reserve Fund.

RESOLUTION 16-68

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Pang, and unanimously approved the following resolution was adopted:

RESOLVED, that pursuant to section 6-c of the General Municipal Law, as amended, the Board of Trustees does hereby establish a Capital Reserve Fund (to be known as "Capital Reserve Fund #3"), for (i) the acquisition and installation of LED lighting at the Village Hall, in the DPW garages and parking lot of the Village Hall, and (ii) acquisition and installation of upgrades to the electric service panel at the Village Hall, all of which purposes have a period of probable usefulness of five years or less pursuant to Local Finance Law §11.00, and an estimated maximum cost of \$20,000, and it is further

RESOLVED, that it is the intent of this Board of Trustees to set aside funds to be available for all or part of the cost of the types of items indicated in this resolution as permitted by law; and it is further

RESOLVED, that the Village Treasurer is hereby directed to deposit money hereafter appropriated to this reserve fund in a separate bank account to be known as "Capital Reserve Fund #3;" and it is further

RESOLVED, that the Treasurer is authorized to invest the moneys of this fund pursuant to Section 6-c of the Municipal Law; and it is further

RESOLVED, that no expenditure shall be made from Capital Reserve Fund #3, except upon authorization of the Board of Trustees in the manner provided by law.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

RESOLUTION 16-69

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved the following resolution was adopted:

RESOLVED, that Village Administrator is hereby directed to publish, in the Great Neck News, a notice of public hearing to be held on November 15, 2016 at 7:30 p.m. for the proposed transfer of the remaining unexpended balance of Capital Reserve Fund #2 to Capital Reserve Fund #3.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

New Traffic Regulations

RESOLUTION 16-70

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved the following resolution was adopted:

RESOLVED, that Village Code §196-34 Schedule VI: Stop Intersections is hereby amended to insert the following locations as stop intersections, to be inserted in the appropriate alphabetical order position in the existing schedule:

<u>Stop Sign On</u>	Direction of T	ravel	At Intersection	of
Lincoln Road	North		Crescent Road	
Lincoln Road	South		Crescent Road	
The vote on this resolution was:	Mayor Weinberg: Trustee Pang:	Aye Aye	Deputy Mayor Sharkey	Aye

Village Fee Schedule

The Board reviewed the Village Fee Schedule for various permits and applications.

RESOLUTION 16-71

Upon motion of Trustee Pang, seconded by Deputy Mayor Sharkey, and unanimously approved the following resolution was adopted:

RESOLVED, the 2016 Fee Schedule (Attachment B) is hereby approved, effective immediately.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

2017 Board of Trustees Meeting Schedule

RESOLUTION 16-72

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Pang, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees Meeting Schedule for 2017 (Attachment C) is hereby approved and accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

2017 Holiday Schedule

RESOLUTION 16-73

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Holiday Schedule for 2017 (Attachment D) is hereby approved and accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

Procurement Policy

Upon review of the Village's current Procurement Policy, the Board determined the threshold for competitive bidding for purchase contracts should be \$20,000.

RESOLUTION 16-74

Upon motion of Trustee Pang, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

WHEREAS, Section 104-b of the General Municipal Law, as adopted by Chapter 413 of the Laws of 1991, requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, the Board of Trustees has examined the Village's policies and procedures for such procurement, and has determined appropriate procedures to comply with this legislation,

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Thomaston does hereby adopt the following procurement policy (Attachment E) which is intended to apply to all goods and services which are not required by law to be publicly bid (which supersedes the procurement policy heretofore in effect), and it is further

RESOLVED, that this policy as amended as of October 17, 2016, shall be reviewed at annual organizational meeting by the Board of Trustees.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

New Business

The Mayor reported on the recent activities of the Public Works Department.

Vouchers

RESOLUTION 16-75

Upon motion of Deputy Mayor Sharkey seconded by Trustee Pang, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$118,328.52 (as itemized on the Abstract of Vouchers dated Monday, October 17, 2016), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey	Aye
	Trustee Pang:	Aye		

Adjournment

At 9:26 p.m., there being no further business, the motion to adjourn was made by Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved.

Respectfully Submitted

Denise M. Knowland Village Administrator

BILL T 2-16

A local law to amend the Code of the Village of Thomaston to provide incentive zoning in the OB District.

Section one. Article X of Chapter 203 of the Code of the Village of Thomaston is hereby amended by adding thereto a new section, to be § 203-70.2, to read as follows:

"§ 203-70.2 Incentive uses for property located in the OB District.

With an incentive use permit from the Board of Trustees, a property in the OB District, having an area of at least one-half ($\frac{1}{2}$) acre and having street frontage of at least 200 feet on Northern Boulevard, may be used and developed pursuant to an incentive use permit granted by the Board of Trustees, pursuant to Village Law § 7-703 and in accordance with the terms and conditions of this section.

- A. An applicant for an incentive use permit pursuant to this section shall provide to the Board, in addition to any other information customarily required in applications to the Board of Trustees or Board of Appeals for special use permits, a master plan for the entire site where such use or facility is proposed, including a landscaping plan.
- B. A building or lot used or developed as authorized by an incentive zoning permit granted pursuant to this section shall not be used for any use other than that use authorized in the incentive use permit.
- C. Notwithstanding any other provision of this chapter to the contrary, and notwithstanding any authority vested in any other board of the Village, an incentive use authorized pursuant to this section shall conform in all respects to the regulations applicable to uses in the Office Building OB District, except as otherwise authorized in an incentive use permit granted pursuant to this section. In approving an incentive use permit pursuant to this section, the Board of Trustees may grant incentives for the use and development of the subject property and authorize the use or development of the subject to such conditions as may be determined by the Board of Trustees in approving an incentive use permit, in the following respects:
 - (1) Permission to use the property for the retail sale of new and used automobiles;
 - (2) Approval of design plans (including proposed structures, paving, parking areas, landscaping, screening, and other features which may be required by the Board of Trustees) by the Board of Trustees, in the place and stead of any such approval otherwise required from any other Village board;
 - (3) Waiver, in whole or in part, of requirements for masonry walls or

screening, and the limitation on driveway widths pursuant to Code § 203-65;

- (4) Waiver, in whole or in part, of the setback and screening requirements pursuant to Code § 203-66(A) when the rear yard abuts property that is not being used for residential purposes;
- (5) Waiver, in whole or in part, of the setback requirements from secondary sides streets, and the landscaping and location of the solid masonry wall screening requirements, as provided in Code § 203-69;
- (6) Permission to locate parking, or paving, and associated improvements, in a rear yard;
- (7) The grant of any other necessary approval by the Board of Trustees, in the place and stead of any approval otherwise required from any other Village board, unless the Board of Trustees shall determine that such other board approval is required. In the sole discretion of the Board of Trustees, where a recommendation is required from any other Village board as a condition precedent to any Board of Trustees approval, the Board of Trustees may waive the requirement for such recommendation.
- D. Provisions for public amenities. An applicant for an incentive use permit pursuant to this section shall include in any such application a plan or proposal for the provision of community amenities, including facilities for public use, and whether by transfer, gift, lease, easement or otherwise, to the extent that the same may be acceptable to the Board of Trustees and feasible and adequate, or, in the alternative, by payment of a sum to be determined by the Board of Trustees in lieu of such community amenities, pursuant to Village Law § 7-703. The determination whether any such plan is acceptable, feasible, adequate, or in a form acceptable to the Village shall rest in the sole and unfettered discretion of the Board of Trustees. The Board of Trustees shall have authority to require other or different community amenities or payment in lieu thereof, as it may deem appropriate and as permitted by law.
- E. In connection with the grant of an application under this section, the Board of Trustees may impose any additional terms and conditions which it finds necessary and appropriate to protect the public health, safety and general welfare.
- F. Hearing. No incentive use permit shall be granted pursuant to this section except after a public hearing before the Board of Trustees. The said public hearing shall be held and conducted in the same manner as if it were a public hearing on an application to the Board of Appeals for a use variance, but the determination whether to grant an incentive zoning permit shall be in the sole discretion of the Board of Trustees.
- G. Costs. As required by Village Law § 7-703, Subdivision 3c, any applicant who applies for an incentive use permit pursuant to this section within five years after

the approval of any other incentive use permit pursuant to this section shall pay to the Village a proportionate share of the cost of any generic environmental impact statement and other studies prepared in connection with the enactment of this section or in the authorization of any incentive use permit issued pursuant to this section within the five-year period immediately prior to such application. Said costs shall be added to any other site-specific charges authorized to be imposed on said applicant for environmental studies and review. These costs shall be apportioned among applicants according to the number of applicants required to share in such costs. Monies paid by a prior applicant shall be proportionately reimbursed in the event of a subsequent applicant who may be responsible for, and pays, a portion of these costs.

- H. The determination by the Board of Trustees whether to grant an application for an incentive use permit pursuant to this section shall be in the sole discretion of the Board of Trustees. No person or entity shall have any right to such a permit under any circumstances unless and until such a permit is approved by the Board of Trustees. Any such approval by the Board of Trustees may be granted upon reasonable conditions.
- Ι. Fees and Reimbursements. An applicant for an incentive use permit pursuant to this section shall be required to pay an application fee in an amount as may be determined by the Board of Trustees by resolution. In addition to such application fee, the applicant shall be required to deposit funds sufficient to reimburse the Village's expenses for engineering, environmental, planning, and other professional services reasonably required for review of the application (including reasonable attorneys' fees), the costs of mailing and publishing legal notices, and stenographic expenses for public hearings. Any such deposit shall be replenished by the applicant from time to time upon written request from the Village Clerk in such manner as to maintain a specified balance in such fund. In the event the applicant fails to maintain any required balance, the Village shall not be obligated to process the application further until such time as the required balance is restored. Upon the conclusion of the application or review process by final determination, or by withdrawal of the application, any remaining balance in such fund after payment of all such expenses shall be refunded to the applicant upon written request."

Section 2. Effective date. This local law shall take effect immediately upon adoption and filing pursuant to the Municipal Home Rule Law, and shall expire five months after its effective date. Notwithstanding the expiration of this law, the provisions of this law shall remain in effect with respect to any application for an incentive zoning permit duly filed on or before such expiration date, and the Board of Trustees shall retain jurisdiction pursuant to this law to approve any such application, or thereafter to amend any approval of such application, pursuant to the procedures and other provisions stated in this local law.

ATTACHMENT B

VILLAGE OF THOMASTON

FEE SCHEDULE 2016

ALL FEES ARE NON REFUNDABLE

Building Department:

Building Permit	\$200 for first \$1,000 of cost;
	plus \$20 per \$1,000 for the next \$24,000 of cost;
	plus \$30 per \$1,000 for the next \$150,000 of cost;
	plus \$10 per \$1,000 for the remaining cost.

In addition, if the Village needs special services of outside consultants to act on a permit, an expense deposit required equal to \$1,500 plus \$5 per \$1,000 of cost.

Building Permit Amendment 1 and 2 Family	\$50 plus \$20 per \$1,000 of cost up to cost of \$25,000; plus \$30 per \$1,000 of cost up to cost of \$150,000; plus \$40 per \$1,000 of remaining cost; plus deposit, if required, as per above.
All other	\$200 plus \$15 per \$1,000 of cost up to \$150,000; plus \$20 per \$1,000 of remaining cost; plus deposit, if required, per above.
Building Permit Extension	1 and 2 Family\$100*All other\$300**maximum of 2 extensions for 6 months each
Demolition Permit	\$500
Construction Trailer	\$350
Miscellaneous Building Permits	\$100 plus \$10 per \$1,000 of cost
Dumpster Permit	\$25 (for dumpsters over 10 cu. yds.)
Fence Permit	\$50
Tree Removal Permit	\$25 1-2 trees (no fee if tree is dead)
Plumbing Permit	\$50 plus \$10 per fixture
Heating Replacement/New Boiler/H Residential Commercial	Iot Water Heater) \$100 \$200

Central Air Conditioning Single Family All other	\$100 plus \$15 per \$1,000 of cost \$200 plus \$15 per \$1,000 of cost		
Generator Single Family All other	\$100 plus \$15 per \$1,000 of cost \$200 plus \$15 per \$1,000 of cost		
Signs	\$75 plus \$15 per sq. ft.		
Swimming Pool	\$300 plus \$25 per \$1,000 of cost plus required special permit from Board of Trustees (\$500)		
Street Opening	\$500 plus \$5,000 deposit		
Certificate of Occupancy or Completion with Special Inspection:			
Single Family Two Family All other	\$125 \$200 Great of \$300 per floor level or \$50 per 1,000 sq. ft.		
Certificate of Existing Use (for old s	structures built without permits):		
Residential	\$250 plus all required building permit fees to maintain an existing structure.		
All other	\$500 plus all required building permit fees to maintain an existing structure.		

Application to Zoning Board of Appeals:

1 and 2 Family homes	\$250 plus \$3,050 expense deposit
All other	\$3,000 plus \$3500 expense deposit

C.O. Search:

Residential	\$50
Commercial	\$100
Restaurant License	\$150

Permit for Commercial Filming on Public Streets:

\$1,000 per day or any part therof

Permit to conduct canvassing operations within the Village

Commercial	\$500
Non-Commercial	\$500

Incentive Zoning Permit \$1,000

Application to the Board of Trustees (for any type of permit not otherwise listed):

\$500

Subdivision of Land:

Preliminary Subdivision Approval	\$1,250 per lot
Final Subdivision Approval	\$1,250 per lot
Waiver of Subdivision Approval	\$1,250 per lot, but not to exceed \$5,000

In addition to the foregoing fees, an expense deposit in an amount to be determined by the Village Clerk, but not less than \$5,000.

Adopted by the Board of Trustees on 10/17/16

ATTACHMENT C

Board of Trustees Schedule 2017

(Second Monday of each month, at 7:30 pm)

January 9, 2017 (Budget)

February 13, 2017

March 13, 2017

April 10, 2017

May 8, 2017

June 12, 2017

July 10, 2017

August 14, 2017

September 11, 2017

October 9, 2017 (Columbus Day) moved to October 16, 2017

November 21, 2017 Tuesday (Tax Grievance Day)

December 11, 2017

PLEASE NOTE:

This is a <u>TENTATIVE SCHEDULE</u>. Please call the Village Hall to confirm the above dates one week in advance of the scheduled meetings. Monday – Friday 9 AM – 4 PM 516-482-3110 or visit our website at www.villageofthomaston.org.

2017 HOLIDAY SCHEDULE VILLAGE OF THOMASTON

<u>Holiday</u>	Day	<u>2017</u>
New Years' Day	Monday	January 2
Martin Luther King, Jr.	Monday	January 16
President's Day	Monday	February 20
Memorial Day	Monday	May 29
Independence Day	Tuesday	July 4
Labor Day	Monday	September 4
Columbus Day	Monday	October 9
Veteran's Day	Friday	November 10
Thanksgiving Day	Thursday	November 23
Day After Thanksgiving	Friday	November 24
Christmas Day	Monday	December 25

Amended October 17, 2016 to correct the threshold for completive bidding for purchase contracts.

VILLAGE OF THOMASTON PROCUREMENT POLICY

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a single fiscal year. The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under State and county contracts; contracts for personal services; and surplus and secondhand purchases from another governmental entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase or proposing that the Board of Trustees approve a purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

2. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances: purchase contracts under \$20,000 and public works contracts under \$35,000; goods purchased from agencies for the blind or severely handicapped pursuant to Section 175-b of the State Finance Law; goods purchased from correctional institutions pursuant to Section 186 of the Correction Law; purchases under State contracts pursuant to Section 104 of the General municipal Law; where permitted by law, purchases under county contracts pursuant to Section 103(3) of the General Municipal Law; or purchases pursuant to subdivision 6 of this policy.

3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

Estimated	
Amount of Purchase Contract	Minimum Required Method
\$5,000 - \$9,999	2 verbal quotations
\$10,000 - \$19,999	2 written/fax quotations
Estimated Amount of Public Works Contract	Minimum Required Method
\$1,000 - \$9,999	2 verbal quotations
\$10,000 - \$34,999	2 written/fax quotations

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals.

In no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each action taken in connection with each procurement.

5. Documentation and an explanation is required whenever a contract is awarded to other than the lowest responsible offerer. This documentation will include an explanation of how the award will achieve savings or how the offerer was not responsible, or any other reason why the contract was awarded to other than the lowest responsible offerer. A determination that the offerer is not responsible shall be made by the purchaser and. may not be challenged under any circumstances.

6. Pursuant to General Municipal Law S104-b(2)(f), the village's procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the Village of Thomaston to solicit quotations or document the basis for not accepting the lowest bid:

A. Professional services or services recurring special or technical, skill, training, or expertise. The individual must be chosen based on the accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits into this category the Board of Trustees shall take into consideration the following guidelines:

(a) whether the services are subject to State licensing or testing requirements;

(b) whether substantial formal education or training is a necessary prerequisite to the performance of the services; and

(c) whether the services require a personal relationship between the individual and municipal officials. Professional or technical services shall include but not be limited to the following:

services of an attorney; services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; securing insurance coverage to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; management of municipally owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-packaged software.

B. Emergency purchases pursuant to Section 103(4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternative proposals may threaten the life, health, safety or welfare of the residents. This section does not preclude seeking alternate proposals if time permits.

C. Purchases of surplus and second-hand goods. Such purchases may be made without alternate proposals, because if alternate proposals are required, the Village is precluded from purchasing surplus and second-hand goods at auctions or through specific advertised sources where the best prices are usually' obtained. It is also difficult to try to compare prices of used goods and a lower price may indicate an older product.

D. Goods or services under \$5,000. The time and documentation required to purchase through this policy may be more than the item itself and would therefore not be in the best interest of the taxpayer. In addition, it is not likely that such de minimis contracts would be awarded based on favoritism.

Previously amended 9/14/98, 2/13/12, and 5/13/13

				VILLAGE OF THOMASTON			
	AUDITED VOUCHERS September 13 through October 17, 2016						
	Туре	Date	Num	Name	Amount		
	Check	09/20/2016	6448	DENTCARE DELIVERY SYSTEMS	-86.70		
	Check	09/20/2016	6449	WATER AUTHORITY OF GREAT NECK NORTH	-35.55		
	Check	09/20/2016	6450	PSEGLI	-51.99		
	Check	09/20/2016	6451	PSEGLI	-1,072.14		
	Check	09/21/2016	6452	JOSEPH J. CHEARMONTE	-750.00		
	Paycheck	09/23/2016	6453	ANTHONY J CIAPPA			
	Paycheck	09/23/2016	6454	DAVID B DISTILLI			
	Paycheck	09/23/2016	6455	DENISE M KNOWLAND			
	Paycheck	09/23/2016	6456	GERALD P. UMLAUF			
	Paycheck	09/23/2016	6457	JAMES J. WALTHER			
	Paycheck	09/23/2016	6458	LINDA M EARLEY			
	Paycheck	09/23/2016	6459	NEIL G. HICKS			
	Paycheck	09/23/2016	6460	ROBERT E. SZWED			
	Paycheck	09/23/2016	6461	WILLIAM MAZURKIEWICZ			
	Check	09/26/2016	6462	GREAT NECK HORIZON HOUSE	-5,000.00		
	Check	09/26/2016	6463	ORCHID SEWER & WATER CONTRACTING	-5,000.00		
	Check	09/26/2016	6464	PSEGLI	-48.56		
	Check	09/26/2016	6465	OPTIMUM	-79.90		
	Check	10/05/2016	6466	VERIZON WIRELESS	-121.38		
	Check	10/05/2016	6467	JOSEPH J. CHEARMONTE	-750.00		
	Paycheck	10/07/2016	6468	ANTHONY J CIAPPA			
	Paycheck	10/07/2016	6469	DAVID B DISTILLI			
	Paycheck	10/07/2016	6470	DENISE M KNOWLAND			
	Paycheck	10/07/2016	6471	GERALD P. UMLAUF			
	Paycheck	10/07/2016	6472	JAMES J. WALTHER			
	Paycheck	10/07/2016	6473	LINDA M EARLEY			
	Paycheck	10/07/2016	6474	NEIL G. HICKS			
	Paycheck	10/07/2016	6475	ROBERT E. SZWED			
	Paycheck	10/07/2016	6476	WILLIAM MAZURKIEWICZ			
	Check	10/07/2016	6477	MEADOW CARTING CORP	-26,318.34		
	Check	10/07/2016	6478	PSEGLI	-10.37		
	Check	10/07/2016	6479	VERIZON	-405.88		
	Check	10/07/2016	6480	WATER AUTHORITY OF GREAT NECK NORTH	-1,080.00		
	Check	10/11/2016	6481	NATIONAL GRID	-40.71		
1	Check	10/11/2016	6482	NATIONAL GRID	-70.99		
	Check	10/11/2016	6483	NATIONAL GRID	-37.48		
T	Check	10/11/2016	6484	NATIONAL GRID	-71.25		

Check	10/17/2016	6485	READYREFRESH BY NESTLE	-42.91
Check	10/17/2016	6486	OPTIMUM	-17.60
Check	10/17/2016	6487	TOWN OF NORTH HEMPSTEAD-SWMA	-1,009.61
Check	10/17/2016	6488	BAYLES GARDEN CENTER & NURSERY, INC	-433.00
Check	10/17/2016	6489	GENERAL WELDING SUPPLY CORP	-7.00
Check	10/17/2016	6490	MANHASSET-LAKEVILLE WATER DISTRICT	-36.25
Check	10/17/2016	6491	DUPLEX ELECTRICAL SUPPLY	-296.55
Check	10/17/2016	6492	BLANK SLATE MEDIA LLC	-159.30
Check	10/17/2016	6493	AUTO BARN	-45.70
Check	10/17/2016	6494	COMMERCIAL CONCRETE CORP.	-280.00
Check	10/17/2016	6495	HOME DEPOT CREDIT SERVICES	-153.68
Check	10/17/2016	6496	STAPLES CREDIT PLAN	-40.99
Check	10/17/2016	6497	BUSINESS CARD	-52.87
Check	10/17/2016	6498	OLD VILLAGE TREE SERVICE	-3,750.00
Check	10/17/2016	6499	WEX BANK	-389.07
Check	10/17/2016	6500	VELVETOP PRODUCTS	-288.80
Check	10/17/2016	6501	FELDMAN LUMBER	-44.30
Check	10/17/2016	6502	NOVEMBER AND SONS LLC	-155.00
Check	10/17/2016	6503	MELICHAR ELECTRIC, LTD.	-892.50
Check	10/17/2016	6504	COSTELLO'S HARDWARE	-109.66
Check	10/17/2016	6505	FRIENDS IRRIGATION, INC.	-75.00
Check	10/17/2016	6506	FINE DETAILING	-200.00
Check	10/17/2016	6507	FRIENDLY BYTES SOFTWARE, INC	-356.25
Check	10/17/2016	6508	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-1,475.00
Check	10/17/2016	6509	GARY MUHLSTOCK	-500.00
Check	10/17/2016	6510	TOWER FORD	-60,473.00
Check	10/17/2016	6511	WATER AUTHORITY OF GREAT NECK NORTH	-35.55
Check	10/17/2016	6512	NYS EMPLOYEES' HEALTH INSURANCE	-5,560.74
Check	10/17/2016	6513	OPTIMUM	-79.90
Check	10/17/2016	6514	WINTERS BROS. HAULING OF LI, LLC	-95.00
Check	10/17/2016	6515	AMERICAN PUBLIC WORKS ASSOCIATION	-184.00
Check	10/17/2016	6516	BLANK SLATE MEDIA LLC	-58.05
				- 118,328.52
				- 118,328.52