

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON
December 10, 2018**

The Board of Trustees met on Monday, December 10, 2018 at the Village Hall, 100 East Shore Road, Great Neck, New York at 7:30 p.m.

Present: Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee Jill Monoson, Trustee To-on Pang, and Trustee Burton Weston

Absent: None

The Mayor opened the meeting at 7:36 p.m.

Adoption of Minutes

RESOLUTION 18-98

Upon motion of Trustee Monoson, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees and Board of Review meetings held on November 20, 2018 are hereby approved and accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

New Business

The Mayor informed the Board that the Village has received a radar speed sign from the Town of North Hempstead through a grant from former New York State Senator Jack Martins. The sign will be placed on various roads throughout the Village on a rotating basis. Data from the sign will be collected and shared with the police department to determine problem areas where traffic enforcement may be necessary.

The Mayor read the public works report.

Upcoming Annual Audit for FYE 2/28/19

The Mayor informed the Board that the Village has received a proposed engagement letter from the Village's Auditor, Skinnon and Faber, for the audit of the financial statements of the fiscal year ended February 28, 2019. The cost for the audit will be \$8,700. The cost for last year's audit was \$8,375.

RESOLUTION 18-99

Upon motion of Trustee Weston, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby authorizes the Mayor to sign the letter of engagement from Skinnon and Faber for the audit of the Village's financial statements for the fiscal year ended February 28, 2019.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

A copy of the letter is on file in the Village office.

2018-19 Budget Modifications

RESOLUTION 18-100

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Budget Modifications for the 2018/2019 fiscal year as of December 10, 2018 (Attachment A), are hereby accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson	Aye	Trustee Pang:	Aye
	Trustee Weston	Aye		

SCAR (Small Claims Assessment Review) Decisions

The Board of Trustees was presented with the decisions of the Hearing Officer as of November 27, 2018.

RESOLUTION 18-101

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees directs the Village Administrator to correct the 2019/20 tax roll with the new assessment indicated by the hearing officer in the various SCAR decisions dated November 27, 2018 and to carry these new assessments forward into the 2020/21 tax roll, and it is further

RESOLVED, the payment of refunds of the 2018/19 tax year reflecting the difference between the original and amended bills (Attachment B) shall be issued by the Village Administrator upon submission of the proper claim forms.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson	Aye	Trustee Pang:	Aye
	Trustee Weston	Aye		

Tentative Budget FY 2019/20

The tentative budget (Attachment B) was presented to the Board by Mayor Weinberg (copies of the tentative budget and a memo discussing the tentative budget had been distributed to Board members prior to the meeting). The tentative budget was discussed by the Board of Trustees. At the conclusion of the discussion, the following action was taken:

RESOLUTION 18-102

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved the following resolution was adopted:

RESOLVED, that the tentative budget for the 2019/20 fiscal year is hereby approved in the form presented to the Board at this meeting, and it is further

RESOLVED, that a public hearing on the proposed budget for the 2019/20 fiscal year is hereby scheduled for Monday, January 14, 2019 at 7:30 pm at the Village Hall, and that the Village Administrator shall provide the notice of such public hearing as required by law.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson	Aye	Trustee Pang:	Aye.
	Trustee Weston:	Aye		

Quotes for repair of steps at Village Hall

The Board reviewed two (2) written quotations for repair of the brick paver steps at the Village Hall.

The quotations were as follows:

<u>Name of Contractor</u>	<u>Cost</u>
Castle Industries, Inc.	\$4,200
Joe Tomassi Construction Co., Inc.	\$8,950

The Board discussed the wide variation in cost of the proposals. The matter was tabled until the January meeting pending confirmation from the Superintendent of Public Works that the specifications for the proposed work are comparable or, in the alternative, submission of new quotations.

Vouchers

RESOLUTION 18-103

Upon motion of Trustee Weston, seconded by Trustee Pang, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$151,482.90 (as itemized on the Abstract of Vouchers dated Monday, December 20, 2018), are hereby approved for payment, all allocated to the General Fund.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

A copy of the approved voucher list is attached to these minutes.

Adjournment

At 8:40 p.m., there being no further business, the motion to adjourn was made by Trustee Weston, seconded by Deputy Mayor Sharkey, and unanimously approved.

Respectfully Submitted,

Denise M. Knowland
Village Administrator

	INC. VILLAGE OF THOMASTON					
	AUDITED VOUCHERS					
	November 21 through December 10, 2018					
	Type	Date	Num	Name	Amount	
	Check	11/28/2018	1513	JOSEPH J. CHEARMONTE ARCHITECT P.C.	-750.00	
	Check	11/29/2018	ET	FRANCOTYP-POSTALIA, INC.	-50.00	
	Paycheck	11/30/2018	DD	STEVEN G PULSCH		
	Paycheck	11/30/2018	DD	CATHERINE M PULTOIAN		
	Paycheck	11/30/2018	DD	DENISE M KNOWLAND		
	Paycheck	11/30/2018	DD	LINDA M EARLEY		
	Paycheck	11/30/2018	1514	ALLAN J GRDOVICH		
	Paycheck	11/30/2018	1515	CHRISTOPHER T SCHICKLER		
	Paycheck	11/30/2018	1516	DAVID B DISTILLI		
	Paycheck	11/30/2018	1517	FRANCIS M MORRISSEY		
	Paycheck	11/30/2018	1518	WILLIAM MAZURKIEWICZ		
	Paycheck	11/30/2018	1519	GERALD P. UMLAUF		
	Paycheck	11/30/2018	1520	NEIL G. HICKS		
	Check	11/30/2018	1521	NYS & LOCAL RETIREMENT SYSTEM	-52,789.00	
	Check	12/06/2018	1522	PSEGLI	-53.72	
	Check	12/06/2018	1523	VERIZON	-401.18	
	Check	12/06/2018	1524	VERIZON WIRELESS	-69.08	
	Check	12/07/2018	1525	PSEGLI	-10.36	
	Check	12/07/2018	1526	PSEGLI	-342.73	
	Check	12/10/2018	1527	OLD VILLAGE TREE SERVICE	-500.00	
	Check	12/10/2018	1528	NORTH SHORE FIRE EQUIPMENT	-258.20	
	Check	12/10/2018	1529	LIFFCO INC. POWER EQUIPMENT	-417.10	
	Check	12/10/2018	1530	FELDMAN LUMBER	-40.84	
	Check	12/10/2018	1531	AMTRUST NORTH AMERICA	-313.20	
	Check	12/10/2018	1532	OPTIMUM	-20.00	
	Check	12/10/2018	1533	MICHAEL HABERMAN ASSOCIATES, INC.	-1,875.00	
	Check	12/10/2018	1534	FINE DETAILING	-200.00	
	Check	12/10/2018	1535	NYCOM	-50.00	
	Check	12/10/2018	1536	STAPLES CREDIT PLAN	-316.63	
	Check	12/10/2018	1537	BUSINESS CARD	-54.11	
	Check	12/10/2018	1538	BUSINESS CARD	-328.88	
	Check	12/10/2018	1539	HOME DEPOT CREDIT SERVICES	-315.47	
	Check	12/10/2018	1540	TOWN OF NORTH HEMPSTEAD-SWMA	-3,117.93	
	Check	12/10/2018	1541	AUTO BARN	-392.98	
	Check	12/10/2018	1542	READYREFRESH BY NESTLE	-58.91	
	Check	12/10/2018	1543	WEX BANK	-1,176.00	
	Check	12/10/2018	1544	SALERNO BROKERAGE CORP.	-49,078.69	
	Check	12/10/2018	1545	NATIONAL FIRE & SAFETY SOLUTIONS, INC	-63.00	
	Check	12/10/2018	1546	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-2,094.50	
	Check	12/10/2018	1547	NYS EMPLOYEES' HEALTH INSURANCE	-6,688.19	

	Check	12/10/2018	1548	MEADOW CARTING CORP	-29,519.20	
	Check	12/10/2018	1549	CANON SOLUTIONS AMERICA, INC.	-138.00	
					-	
					151,482.90	
					-	
	TOTAL				151,482.90	

	ADOPTED BUDGET 2018-19	As Modified 3/12/18	As Modified 9/6/18	As Modified 11/20/18	As Modified 12/10/18	Difference
GENERAL GOVERNMENT SUPPORT ITEMS ADOPTED JANUARY 8 , 2018						
BOARD OF TRUSTEES						
A1010.1 Personal Service	\$0					
A1010.4 Contract Expense	\$0					
TOTAL LEGISLATIVE	\$0					
EXECUTIVE						
MAYOR						
A1210.1 Personal Service	\$0					
A1210.4 Contract Expense	\$0					
TOTAL EXECUTIVE	\$0					
FINANCES						
AUDITOR						
A1320.1 Personal Service	\$0					
A1320.4 Contract Expense	\$13,000					
TOTAL AUDITOR	\$13,000					
CLERK-TREASURER						
A1325.1 Personal Service	\$157,000					
A1325.2 Equipment	\$7,000					
A1325.4a Telephone	\$6,500					
A1325.4b Staty & Postage	\$3,000					
A1325.4c Legal Notice	\$800					
A1325.4d Misc.	\$7,000					
A1325.4e Computer Maintenance	\$8,500					
TOTAL CLERK-TREASURER	\$189,800					

	ADOPTED BUDGET 2018-19	As Modified 3/12/18	As Modified 9/6/18	As Modified 11/20/18	As Modified 12/10/18	Difference
STAFF						
LAW						
A1420.1 Personal Service	\$0					
A1420.4 Contract Service	\$30,000					
TOTAL LAW	\$30,000					
ELECTION						
A1450.1 Personal Service	\$0					
A1450.4 Contract Expense	\$300					
TOTAL ELECTION	\$300					
TOTAL STAFF	\$30,300					
SHARED SERVICES BUILDING						
A1620.2 Buildings, Equip. & Capital Outlay	\$80,000			\$72,500		
A1620.4a Electric, Water, Heat	\$24,000					
A1620.4b Contract Expense	\$2,500			\$11,200		
A1620.4c Cleaning Service	\$4,000			\$2,800		
A1620.4d & e General Improvements	\$0					
A1620.4h Garage Utilities & other						
TOTAL SHARED SERVICES	\$110,500					
SPECIAL ITEMS						
A1910.4 Unallocated Insurance	\$50,000			\$53,000		
A1920.4 Municipal Dues	\$5,000					
A1903.4 Judgments and Claims	\$0					
A1950.4 Property Taxes	\$1,600					
A1964.4 Refund of Taxes	\$60,000	\$75,000	\$85,871	\$91,666		
A1990.4 Contingent Account	\$60,000	\$45,000		\$29,705		
TOTAL SPECIAL ITEMS	\$176,600					
(PAGE 2 ITEM I)	\$520,200					

	ADOPTED BUDGET 2018-19	As Modified 3/12/18	As Modified 9/6/18	As Modified 11/20/18	As Modified 12/10/18	Difference
PUBLIC SAFETY						
CODE ENFORCEMENT						
A3120.1 Code Enforcement	\$25,900					
A3120.4 Code Enforcement Contr.	\$1,550					
A3120.4A Scan Maintenance	\$0					
A3120 Other	\$0					
TOTAL CODE ENFORCEMENT	\$27,450					
FIRE DEPARTMENT						
A3410.1 Personal Service	\$0					
A3410.4a Volunteer Fire	\$41,368					
A3410.4b Hydrants	\$5,280					
TOTAL FIRE DEPARTMENT	\$46,648					
TOTAL CODE AND FIRE	\$74,098					
SAFETY INSPECTION						
A3620.1 Personal Service	\$0					
A3620.4 Contract Service	\$25,000		\$36,000			
TOTAL SAFETY INSPECTION	\$25,000					
Page 2 ITEM II	\$99,098					
PUBLIC HEALTH						
HEALTH						
A4010.4 Contract Expense	\$0					
TOTAL HEALTH	\$0					
REGISTRAR OF VITAL STATISTICS						
A4020.4 Contract Expense	\$0					
TOTAL REGISTRAR	\$0					
(PAGE 2 ITEM III)	\$0					

	ADOPTED BUDGET 2018-19	As Modified 3/12/18	As Modified 9/6/18	As Modified 11/20/18	As Modified 12/10/18	Difference
TRANSPORTATION ITEMS						
STREET ADMINISTRATION						
A5010.1 Personal Service	\$143,000					
A5010.4 Contract Expense	\$0					
TOTAL STREET ADMINISTRATION	\$143,000					
STREET MAINTENANCE						
A5110.2 Maint. of Streets, Equipment & Capital Out	\$530,000					
A5110.4a Equipment Repair	\$5,000					
A5110.4b Gas, Oil, Tires	\$15,000					
A5110.4c Contra. St. Repair	\$0					
A5110.4d Paving Materials	\$2,500					
A5110.4e Supplies	\$10,000					
A5110.4f Signs	\$50,000					
A5110.4h Miscellaneous	\$5,000					
A5110.4i Engineering	\$5,000					
A5110.4 Street Maintenance Other	\$2,000					
TOTAL STREET MAINTENANCE	\$624,500					
SNOW REMOVAL						
A5142.1 Personal Service	\$0					
A5142.2 Snow Contract Expenses (Salt)	\$15,000					
TOTAL SNOW REMOVAL	\$15,000					
STREET LIGHTING						
A5182.4 Contract Exp.:PSEGLI	\$5,500					
A5182.4a Contract: Maintenance	\$3,000					
A5182.2 Light Fixtures New	\$1,500					
A5182 Street Lighting Other	\$0					
TOTAL STREET LIGHTING	\$10,000					
Page 2 ITEM IV	\$792,500					

	ADOPTED BUDGET 2018-19	As Modified 3/12/18	As Modified 9/6/18	As Modified 11/20/18	As Modified 12/10/18	Difference
ECONOMIC OPPORTUNITY AND DEVELOPMENT						
A6410.4 Public Relations	\$0					
TOTAL ECONOMIC OPPORTUNITY	\$0					
CULTURE AND RECREATION						
YOUTH PROGRAM						
A7310.4 Contract Expense	\$0					
TOTAL YOUTH PROGRAM	\$0					
HISTORIAN						
A7510.4 Contract Expense	\$0					
TOTAL HISTORIAN	\$0					
CELEBRATIONS						
A7550.4 Contract Expense	\$0					
TOTAL CELEBRATIONS	\$0					
PROGRAM FOR THE AGED						
A7610 Contract Expense	\$0					
TOTAL PROGRAM FOR THE AGED	\$0					
ARTS PROGRAM						
A7989 Contract Expense	\$0					
TOTAL ARTS PROGRAM	\$0					
(PAGE 2 ITEM V)	\$0					

	ADOPTED BUDGET 2018-19	As Modified 3/12/18	As Modified 9/6/18	As Modified 11/20/18	As Modified 12/10/18	Difference
HOME & COMMUNITY SERVICE						
ZONING						
A8010.1 Personal Expense	\$0					
A8010.4 Contract Expense	\$1,500					
A8010 Zoning Other	\$0					
TOTAL ZONING	\$1,500					
PLANNING						
A8020.4 Contract Expense	\$0					
TOTAL PLANNING	\$0					
SANITATION						
A8160.4a Contract Refuse	\$348,500			\$345,000		
A8160.4b Incinerator	\$15,000			\$25,000		
A8160.4c Abandoned Cars	\$0					
TOTAL SANITATION	\$363,500					
STREET CLEANING						
A8170.1 Personal Service	\$164,000					
A8170.1 Overtime	\$8,500					
TOTAL STREET CLEANING	\$172,500					
BEAUTIFICATION						
A8510.4a Beautification	\$25,000			\$10,000		
SHADE TREES						
A8560.4 Contract Expense	\$20,000			\$35,000		
TOTAL SHADE TREES AND BEAUTIFICATION	\$45,000					
HOUSING						
A8610.4 EPTA	\$0					
A8612.4 Sen. Citizen Tenants	\$0					
TOTAL HOUSING PROGRAM	\$0					
(PAGE 2 ITEM VI)	\$582,500					

	ADOPTED BUDGET 2018-19	As Modified 3/12/18	As Modified 9/6/18	As Modified 11/20/18	As Modified 12/10/18	Difference
UNDISTRIBUTED EMPLOYEE BENEFITS						
A9010.8 State Retirement	\$52,000			\$52,789		
A9030.8 Social Security	\$37,900					
A9040.8 Workers Comp.	\$25,000			\$24,211	\$24,197	(\$14)
A9045.8 Medical & Dental	\$83,100					
A9050.8 Unemployment Ins.	\$0					
A9055.8 N.Y.S. Disability	\$300				\$314	\$14
TOTAL EMPLOYEE BENEFITS	\$198,300					
(PAGE 2 ITEM VII)	\$198,300					
INTERFUND TRANSFERS						
A9550 Transfer to Other Funds	\$0					
A9560.4 Capital Reserve	\$0					
TOTAL INTERFUND TRANSFERS	\$0					
(PAGE 2 ITEM VIII)	\$0					
DEBT SERVICE ITEM IX						
A9759.6 Notes Principal	\$0					
A9759.7 Notes Interest	\$0					
TOTAL DEBT SERVICE	\$0					
(PAGE 2 ITEM IX)	\$0					
PAGE TOTAL	\$198,300					
GRAND TOTALS	\$2,192,598	\$2,192,598	\$2,214,469	\$2,214,469		\$0
						NET CHANGE

SCAR DECISIONS
2018/2019 TAX YEAR
HEARING DATE: 11/27/18
NO CHANGE/MORATORIUM/DISQUALIFIED

NAME	ADDRESS	SEC/BLK/LOT	DECISION
ALPERT, LILLIAN	37 WINDSOR RD	2/210/47	NO CHANGE
SIGURDSON, MAGNUS	25 WINDSOR RD	2/164/101	NO CHANGE
XU, JIANZHANG	5 HIGHLAND AV	2/7/124	NO CHANGE
NABATIAN, MORTEZA	155 OVERLOOK AV	2/256/247	NO CHANGE
WISE, MICHAEL	115 OVERLOOK AV	2/256/95	NO CHANGE
CAPIN, SARUHAN	3 HIGHLAND AV	2/7/125	NO CHANGE
HE, XIAO LIN	16 SHADOW LN	2/208/29	NO CHANGE
KAGAN, ANDREW & OLGA	9 HIGHLAND AV	2/7/140	NO CHANGE
WONG, KWAN WONG	4 GRACE CT N	2/333/7	NO CHANGE
MIRANDA, ALBAN	7 VALLEY VIEW	2/175/7,8	NO CHANGE
CHENG, HANG & YAN, YING YU	55 SUSQUEHANNA AV	2/257/368-371	NO CHANGE
MIAO, XIAO DONG & JENNY	16 LINDEN ST	2/161/53	NO CHANGE
MIAO, XIAO DONG	218 SCHENCK AV	2/260/214	NO CHANGE

SCAR DECISIONS
2018/2019 TAX YEAR
HEARING DATE: 11/27/18
RECEIVED BY VILLAGE 12/3/18

NAME	ADDRESS	SEC/BLK/LOT	FINAL ASSESSMENT ROLL	DECISION	REDUCTION	REFUND
GREENGRASS, LAWRENCE & NANCY	1 WEIGT COURT	2/334-39	\$8,914	\$8,640	\$274	\$130.66*
SHANG, SU-CHING	116 GRACE AVENUE	2/335/11	\$6,145	\$6,020	\$125	\$59.61*
TOTAL REDUCTION IN ASSESSED VALUE:					\$399	
TOTAL REFUND OF TAXES:						\$190.27

*includes refund of Fire Tax